



**V. O. CHIDAMBARANAR PORT TRUST
FINANCE DEPARTMENT**



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**Administrative Office,
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***Certified under
ISO 9001 : 2008 ; ISO 14001 : 2004 and ISPS CODE***

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For information of all Port users of V.O. Chidambaranar Port Trust
Tuticorin.

Sub: Introduction of Goods & Service Tax ('GST') - Way forward

As you are aware GST is going to be implemented in India with effective from 1st July 2017.

Port is leaving no stone unturned for ensuring the compliance of GST law, latest by the last week of June 2017. Accordingly, it would be critical for all the stakeholders to be ready for the said change as it would involve transformation of various business functions like supply chain, accounting, IT and tax compliances.

In view of the above, this communication is being made to ensure that follow up steps are being taken well in advance, in order to ensure smooth transition. In this connection, we have highlighted certain key aspects that would be relevant from a GST standpoint.

Registration under GST

- Registration is required to be obtained in every state from where a taxable supply of goods and/or services is being made.
- The Government has initiated the process of migration of the existing tax payers to GST and the provisional IDs and passwords are being provided to every tax payer registered under current Indirect tax legislations.

- **Action requested: To obtain the necessary registrations immediately and make the details available to V.O.Chidambaranar Port Trust in the attached template as *Annexure I* to enable us to update our masters.**

As the details sought by us in the attached template would be significant to enable you to avail credit of taxes so levied by V.O.Chidambaranar Port Trust, we earnestly request you to provide the same on or before **June 23rd, 2017**.

Further, to enable you to update your masters, we have enclosed our registration details as ***Annexure II*** for your ready reference. We shall update the same as and when necessary.

Input Tax credit

- One of the main objectives of GST is to create a seamless credit chain thereby reducing tax costs leading to an opportunity for businesses to work towards the same.
- In order to enable you to avail input tax credit, kindly provide us with your GSTN registration number as requested in Annexure 1 and also request you to ensure that timely payment of taxes is made to us. Also, the details uploaded by us in the outward supply return on the GSTN portal on monthly basis are required to be validated by you after the 10th but on or before the 15th day of the month succeeding the relevant period.

Way forward

In order to ensure smooth transition into the GST regime and may please be furnished to the Port by due date of GST implementation itself. Accordingly, we request you to share with us all the relevant details on timely basis as and when sought by us required at the time of implementation.

A contact person with a designation may also be intimated to us for obtaining further required information at a later date.

We request you to send the same by way of an email to fa@vocport.gov.in, thanu.m@vocport.gov.in, vaishali.s@vocport.gov.in or send the same in hard copy as per address mentioned below:

Financial Advisor & Chief Accounts Officer

V.O.Chidambaranar Port Trust

Administrative Building

Harbour Estate

Tuticorin-628 004.

Annexure I

Form for availing Cenvat Credit under the GST Act 2017, for updating our records, as required under the GST Act 2017.

GSTIN Information		
CIRCLE	TAMIL NADU	
SSA	TUTICORIN	
Sl. No	GSTIN Details	Data to be filled up
A		
1	Billing Account No.	
2	Customer Name	
3	Telephone No. with STD code	
4	Mobile No.	
5	E-mail ID	
6	Address	
7	PAN & TAN	
8	UID incase of Embassy/UN	
9	Status of GSTIN whether SEZ/EOU/DTA/Govt/Local Authority	
10	a)Type of Customer Please tick appropriate term b)whether registered under GSTIN or not,	Port User/Lessee/ Contractor/ Supplier of Materials
11	GSTIN No. (enclose registration certificate)	
12	Name & Address as registered in GSTIN	
13	State of registration of GSTIN	
B	Existing Contractor/Port User/ Lessee/ Supplier of Materials	
1	Type of Contract / Service	
2	Allotment No. / Contract No.	
3	Party Code	
4	PCs user ID	

Signature of the Port User

Annexure II

GSTIN Information		
CIRCLE	TAMIL NADU	
SSA	TUTICORIN	
Sl. No	GSTIN Details	Data filled
1	Customer Name	V.O.Chidambaranar Port Trust
2	Telephone No. with STD code	0461-2352254
3	E-mail ID	fa@vocport.gov.in
4	PAN	AAALT0206D
5	Status of GSTIN whether SEZ/EOU/DTA/Govt/Local Authority	Local Authority
6	Type of Customer whether registered under GSTIN or not	Registered
7	GSTIN No.	33AAALT0206D1ZP
8	Name & Address as registered in GSTIN	V.O.Chidambaranar Port Trust
		No.1, Harbour Estate,
		Tuticorin-4
9	State of registration of GSTIN	Tamil Nadu